



**Building and Demolition Permit**

Permit # \_\_\_\_\_

- \_\_\_\_\_ Demolition (\$100)
- \_\_\_\_\_ Building Permit (\$100 + \$2/per \$1000 construction cost)
- \_\_\_\_\_ Subdivision (\$250 + \$10.00 per lot)
- \_\_\_\_\_ Miscellaneous \_\_\_\_\_

The undersigned hereby makes Application for Building Permit in accordance with the provisions of the El Paso Zoning Ordinance:

Date: \_\_\_\_\_  
 Owner: \_\_\_\_\_ Address: \_\_\_\_\_  
 Applicant: \_\_\_\_\_ Address: \_\_\_\_\_  
 Architect: \_\_\_\_\_ Address: \_\_\_\_\_  
 Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

**Legal Description of Premise** \_\_\_\_\_

1. Township \_\_\_\_\_ Present Zoning Classification \_\_\_\_\_
2. Tax Identification Number \_\_\_\_\_
3. Street Number \_\_\_\_\_ Street Name \_\_\_\_\_ Zip Code \_\_\_\_\_

**Complete all sections that apply.**

- A. Type of Improvement (addition, alteration, new building, etc.): \_\_\_\_\_
- B. Current Number of Dwelling Units: \_\_\_\_\_ Proposed No. \_\_\_\_\_
- C. Ownership (private, public, or to be sold): \_\_\_\_\_
- D. Tenure (owner occupied or to be rented): \_\_\_\_\_
- E. Specify Exact Use: \_\_\_\_\_
- F. Estimated Cost of Construction or Improvements: \_\_\_\_\_

**Complete All Items for New Buildings and Additions Only:**

\*Size of Building Front: \_\_\_\_\_ Depth: \_\_\_\_\_ Height: \_\_\_\_\_  
(across lot) (length of lot) (from grade level)

Breezeway: \_\_\_\_\_ X \_\_\_\_\_ ft. Garage: \_\_\_\_\_ x \_\_\_\_\_ ft.

Total Square Footage: \_\_\_\_\_ Number of Stories: \_\_\_\_\_ Basement: \_\_\_ Yes \_\_\_ No

- A. Principal Type of Frame (masonry, structural, wood, etc.) \_\_\_\_\_
- B. Is there Central Air Conditioning? \_\_\_ Yes \_\_\_ No Is there an elevator? \_\_\_ Yes \_\_\_ No
- C. Type of Heating Fuel (gas, oil, electricity): \_\_\_\_\_
- D. Water Tap-on Needed? Yes or No Size Pipe: \_\_\_\_\_ Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_
- E. Sewer Tap-on Needed? Yes or No Size Pipe: \_\_\_\_\_ Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_

**Water & Sewer Taps must be made by a licensed plumber with 24 hour notice to City Water Department.**

Residential Only:

F. Number of Bedrooms: \_\_\_\_\_ Number of Bathrooms: \_\_\_\_\_

Commercial Only:

G. Does Handicapped Act Apply? \_\_\_ Yes \_\_\_ No

H. Total Number off-street parking spaces: \_\_\_\_\_ (specify enclosed, outdoors, residential, and non-residential) \_\_\_\_\_

\*Please attach a drawing of the proposed layout that should include dimensioned drawing of the building lot, location of building and structures, lot areas to be used, auto parking an existing and proposed water and sewage disposal facilities.

\*\*All permit fees and water/sewer tap on fees (if applicable) must be paid before a building permit is issued.

**Information on Yards:**

Minimum set back distance:

Side yard \_\_\_\_\_ ft.

A. From center line of road \_\_\_\_\_ ft. \_\_\_\_\_

Side yard \_\_\_\_\_ ft.

B. From front property line \_\_\_\_\_ ft. \_\_\_\_\_

Rear yard \_\_\_\_\_ ft.

C. From center line of road \_\_\_\_\_ ft. \_\_\_\_\_

Highway \_\_\_\_\_ ft.

It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material fact or expression of material fact, either with or without intention on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications, or structure made subsequent to the issuance of a permit in accordance with this application, without the approval of the Zoning Enforcement Officer, shall constitute sufficient ground for the revocation of such permit.

Return form completely filled out to El Paso City Hall, 125 W. Front St., El Paso, IL 61738.

Signed: \_\_\_\_\_ Telephone: \_\_\_\_\_  
(Applicant)

The above application for a building permit is hereby (granted) or (denied) for the reason:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
(Zoning Enforcement Officer)

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**This permit is valid for 1 year after date approved!**

**3% fee on all credit card charges.**

Office Use Only

Permit Fee \_\_\_\_\_

3% Credit card fee \_\_\_\_\_

Water Fee \_\_\_\_\_

Payment Type \_\_\_\_\_

Sewer Fee \_\_\_\_\_

Date \_\_\_\_\_

Meter Fee \_\_\_\_\_

2 X 1,000 \_\_\_\_\_

Total Fee \_\_\_\_\_